



**Linda Haugan**  
Assistant County  
Administrator

### Mission Statement

*Human Services works to build a healthier community by strengthening individuals and families, enhancing quality of life and valuing people.*

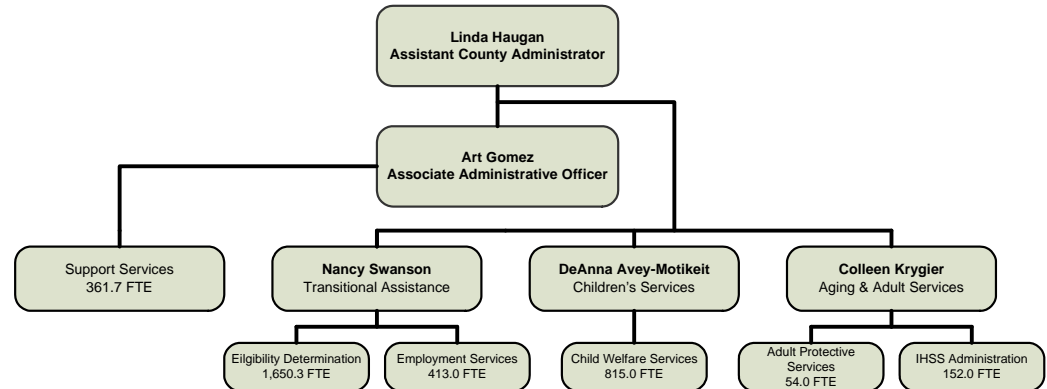


### GOALS

*THE GOALS RELATED TO THE ADMINISTRATIVE CLAIM ARE SEEN IN THE APPLICABLE DEPARTMENT'S BUSINESS PLAN*

## HUMAN SERVICES – ADMINISTRATIVE CLAIM

### ORGANIZATIONAL CHART



### DESCRIPTION OF MAJOR SERVICES

This plan includes the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by HS Administration and the Performance, Education and Resource Center (PERC). This plan also includes the aging programs and Public Guardian, which DAAS is also responsible for.

### 2007-08 SUMMARY OF BUDGET UNITS

FUNDING AND STAFFING BY PROGRAM  
2007-08

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	36,235,492	32,932,341	3,303,151	392.0
Food Stamps	35,424,034	28,787,196	6,636,838	371.5
CalWorks - Welfare to Work	37,860,007	37,860,007	-	413.0
Medi-Cal	60,165,494	60,165,494	-	640.0
Foster Care Administration	3,949,056	3,382,379	566,677	41.0
Child Care Administration	14,277,558	14,264,405	13,153	144.5
CalWorks - Mental Health	6,978,360	6,978,360	-	-
Cal-Learn	2,068,287	2,068,287	-	-
CalWorks - Rollover Funds	4,908,717	4,908,717	-	-
General Relief Administration	583,775	-	583,775	62.3
Other Programs	1,148,057	918,724	229,333	-
<b>Total</b>	<b>203,598,837</b>	<b>192,265,910</b>	<b>11,332,927</b>	<b>2,064.3</b>
<b>Department of Children's Services</b>				
Child Welfare Services	83,530,139	71,000,618	12,529,521	734.5
Promoting Safe and Stable Families	2,364,161	2,364,161	-	-
Foster Training and Recruitment	260,541	260,541	-	8.0
Licensing	708,736	708,736	-	-
Support and Therapeutic Options Program	890,086	623,060	267,026	-
Adoptions	4,511,014	4,511,014	-	41.0
ILP	2,082,251	2,082,251	-	16.5
Other Programs	1,732,098	1,732,098	-	16.0
<b>Total</b>	<b>96,079,026</b>	<b>83,282,479</b>	<b>12,796,547</b>	<b>816.0</b>
<b>Aging and Adult Services</b>				
In-Home Supportive Services	16,478,213	14,064,155	2,414,058	153.0
Adult Protective Services	5,281,657	5,057,760	223,897	54.0
IHSS Provider Payments	32,259,450	-	32,259,450	-
IHSS Provider Benefits	500,000	-	500,000	-
IHSS PA	337,821	-	337,821	-
Other Programs	-	-	-	-
<b>Total</b>	<b>54,857,141</b>	<b>19,121,915</b>	<b>35,735,226</b>	<b>207.0</b>
<b>Support</b>				<b>363.7</b>
<b>Non Claimable Costs</b>				
PERC Training Expense	550,000	-	550,000	-
LLUMC - Child Assess Center	130,000	-	130,000	-
C-IV Development & Staff	1,649,233	1,649,233	-	-
Other	2,419,897	1,155,728	1,264,169	-
<b>Total</b>	<b>4,749,130</b>	<b>2,804,961</b>	<b>1,944,169</b>	<b>-</b>
<b>Total Local Share</b>			<b>61,808,869</b>	
<b>Social Services Realignment</b>			<b>38,369,443</b>	
<b>Grand Total Administrative Budget</b>	<b>359,284,134</b>	<b>297,475,265</b>	<b>23,439,426</b>	<b>3,451.0</b>



**Nancy Swanson**  
Director

### **Mission Statement**

*The Transitional Assistance Department enhances the quality of life in the communities we serve by assisting individuals and families as they transition to self-sufficiency. We provide our services accurately and efficiently, with a high emphasis on integrity, respect and customer service.*



### **GOALS**

**PROCESS CRITICAL  
AND PRIORITY MEDS  
ALERTS WITHIN  
ESTABLISHED  
GUIDELINES**

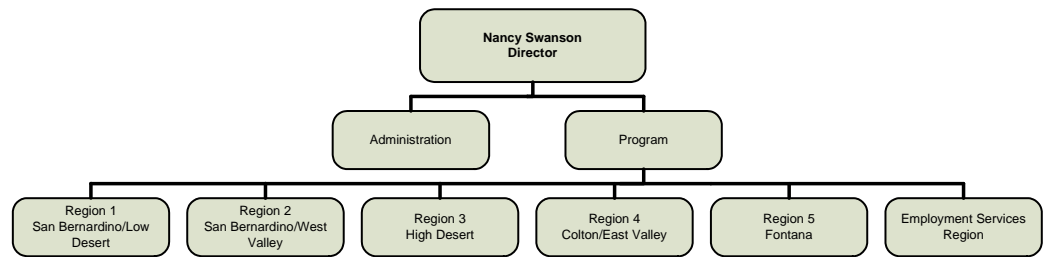
**INCREASE PUBLIC  
AWARENESS OF THE  
FOOD STAMP PROGRAM**

**INCREASE WORK  
PARTICIPATION RATE  
OF CALWORKS CLIENTS**

**MAINTAIN FOOD STAMP  
ERROR RATE  
PROFICIENCY**

## **TRANSITIONAL ASSISTANCE DEPARTMENT**

### **ORGANIZATIONAL CHART**



### **DESCRIPTION OF MAJOR SERVICES**

The Transitional Assistance Department (TAD) is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), Food Stamps, Medi-Cal, Foster Care Administration, General Relief Assistance, CalWORKs – Employment Services Program and Child Care. All programs are funded by a combination of federal, state, social services realignment and county dollars, with the exception of the general relief, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

### **2007-08 SUMMARY OF BUDGET UNITS**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Local Cost</b>	<b>Staffing</b>
Transitional Assistance	203,598,837	192,265,910	11,332,927	2,064.3